

Working Title Area Forester		Name	
Position Number	Reports to Position No., Class & Level	Division, Branch/Unit	Ministry Agriculture and Forestry
Present Classification		Requested Classification	
Dept ID	Program Code	Project Code (if applicable)	

**PURPOSE:** Give a brief summary of the job, covering the main responsibilities, the framework within which the job has to operate and the main contribution to the organization (see [Section 2.3](#)).

Reporting directly to the Senior Area Forester, this position is responsible to ensure the sustainability of the forest resource in the Edson Forest Area with a highly diversified workload. The incumbent will be an integral part of complex technical, social and integrated resource management decisions or issues.

This position will play a key role in the monitoring of industry planning, silvicultural activities and forest operations to ensure consistency between and adherence to FMA and quota Forest Management Plans, Provincial legislation, First Nations Consultation Guidelines, Historical Resources Act, policy and departmental directives. This is achieved through, liaising with branch and other departmental staff and specialists on complex policy issues, the review of industry operating plans, input into provincial forest management policy, area forest management planning, and auditing such plans to ensure that they are prepared and implemented based on sound ecological and sustainable forest management principles. The incumbent will communicate sustainable forest management objectives and strategies to various stakeholders including forest and other industries, municipal governments, public and First Nations. They will also assist with the development of grazing timber agreements. This position will involve the mediation of fur harvesting (trapper) concerns, conflicts between various interest groups, clubs and associations to ensure issues are managed locally.

Advanced written and verbal communication skills are essential. The drafting of regulatory approval letters and First Nation Consultation decision letters will be a substantial part of the office workload.

This position will ensure that the operational aspects of the FMA program are completed as per provincial legislation and the timber production monitoring requirements, including the development and implementation of Detailed Forest Management Plans, as well as the negotiation of and adherence to area specific Operating Ground Rules.

The position often requires timber planning. Which includes implementing strategic planning at the operational level. The key highlights are: Sustainable Harvest Sequence polygon selection, First Nations consultation, Historical Resource Act referrals, additional referrals to wildlife biologists and wildfire specialists and reporting to Forest Resources Improvement Association of Alberta on operational status for reforestation purposes.

Field work: including Forest operations monitoring and timber assessments are a significant part of the job. There will be a requirement to sit of provincial committees.

Wildfire program support will also be a requirement of the job. You will be expected to assist with coverage on area rosters, complete an increasing amount of wildfire specific, safety related and supervisor training. Support of the Forest health program will also be required.

Working knowledge of Arcmap and the ability to efficiently build various working maps, is an essential skill.

**RESPONSIBILITIES AND ACTIVITIES:** The purpose of the job can be broken down in different responsibilities and end results. Each end result shows what the job is accountable for, within what framework and what the added value is. Normally a job has 4-8 core end results. For each end result, approximately 3 major activities should be described (see [Sections 2.1](#) and [2.2](#)).

## **1. Work closely with Forest Area staff, FTSB and Forest Industry staff to accomplish operational Forest management goals and objectives.**

### **Activities**

- Reviews timber dispositions prior to issuance to ensure they are consistent with FMP and spatial harvest sequence.
- Co-ordinate the review and make recommendations for the approval of compartment assessments.
- Review and audit General Development Plans involving landscape level plans for the next 5 year period for alignment with the Forest Management Plan and provincial legislation
  - a. Alignment with First Nation and Metis Consultation policy.
  - b. Alignment with timber disposition conditions.
  - c. Integration of proposed operations with other forest users, stakeholders, and members of the Public.
    - i. audit forest industry Public Engagement Processes
    - ii. Public communication auditing
    - iii. Integration of trapper rights as established by the Public Lands Act
    - iv. Integration of forest management activities and grazing land as defined by the Public Lands Act and Alberta Grazing and Timber Integration Manual
    - v. Use of domestic sheep and goats for vegetation Management on public lands and Biosecurity policy.
    - vi. Integration with the Trails Act
    - vii. Integration of overlapping activities with the Listing of Historic Resources of Alberta and the Historical Resources Act
    - viii. Public Lands Act Disposition Holders
  - d. Review justification for all nonstandard work identified by submitting client.
  - e. Ensure spatial harvest sequence reporting is within established tolerances and justifications provided if not.
- Review and audit Annual Operating Plans involving harvest plans for the current timber year for alignment with the Forest Management Plan and provincial legislation.
  - a. Alignment with utilization standards and timber disposition conditions.
  - b. Alignment with the *Alberta Grazing and Timber Integration Manual*
  - c. Timber dues relief requested
  - d. Integration of proposed operations with other forest users, stakeholders, and members of the Public.
  - e. audit forest industry Public Engagement Processes
    - i. Public communication auditing
    - ii. Integration of trapper rights as established by the Public Lands Act
    - iii. Integration of forest management activities and grazing land as defined by the Public Lands Act and Alberta Grazing and Timber Integration Manual
    - iv. Use of domestic sheep and goats for vegetation Management on public lands and Biosecurity policy.
    - v. Integration with the Trails Act
    - vi. Integration of overlapping activities with the Listing of Historic Resources of Alberta and the Historical Resources Act
    - vii. Public Lands Act Disposition Holders
  - f. Review justification for all nonstandard work identified by submitting client.
- Review and audit Reforestation Plans (including silvicultural schedule, strata declarations, herbicide proposals, long-term rolling access plan, etc), Review and audit all operational proposed reforestation plan submissions for alignment with the approved Forest Management Plan and provincial legislation.
  - a. Review all Survey submissions for adherence to the Reforestation Standard of Alberta (RSA)
  - b. Review all land base strata balancing for adherence to the Reforestation Standard of Alberta (RSA)
  - c. Review all Herbicide Applications for adherence to the Alberta Timber Harvest Planning and Operating Ground Rules, the Environmental Protection and Enhancement Act, Pest Control Act of Canada and chemical specific label instructions.

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- d. Reporting requirements for FRIAA
- e. Reporting requirements for Alberta Reforestation Information System (ARIS), deadlines and auditing of records.
- f. FGRMS and seed deployment variance process
- Ensure the accuracy and quality of plans and ensure that they conform with legislation such as but not limited to:
  - a. LUF and sub-regional plans
  - b. Species at Risk Act,
  - c. *Forests Act*,
  - d. *Water Act*
  - e. *Timber Management Regulation*,
  - f. *Forest and Prairie Protection Act and Regulations*,
  - g. *Public Lands Act*,
  - h. *Trails act*
  - i. *Environmental Protection and Enhancement Act*,
  - j. *Alberta Timber Harvesting Planning and Operating Ground Rules*
  - k. *Herbicide Manual*
  - l. *Reforestation Standards of Alberta*
  - m. *Scaling Manual*.
  - n. *Timber Salvage Directives*
  - o. Alberta Grazing and Timber Integration Manual
  - p. Listing of Historic Resources
- Submit various plans to the Senior Forester or the Area Manager with recommendations for approval and draft the approval letter.
- Conduct training sessions as required for all clients not part of provincial notification via AFPA

## **2. Work closely with Forest Area staff, FTSB and Forest Industry staff to accomplish Strategic Forest management goals and objectives.**

- Forest Management Plans
  - a. Provide input into the development of the Forest Management Plan representing Area concerns and input through the process established by the *Alberta Forest Management Planning Standard*
    - i. Growth and Yield
    - ii. First Nation Consultation process
    - iii. Public Involvement process
    - iv. Coordination of Area concerns
    - v. Coordination of Biologist concerns
    - vi. Coordination of Lands concerns
    - vii. Coordination of Agrologist concerns.
    - viii. Audit the proposed Spatial Harvest Sequence for operational implementation of Community Permit Programs and crown allocated harvest.
  - b. Establish for the forest industry public consultation membership needed to develop the public consultation
    - i. Audit and provide final recommendation on quality/scope/scale of public consultation done.
  - c. Establish in co-operation with the Alberta Consultation Office the consultation requirements for industry to conduct First Nation and Metis Consultation during the development of the Forest Management Plan
    - i. Endorse the Consultation Information Package provided by forest industry or create such documents if led by the Crown.
    - ii. Audit consultation records for completeness and issues brought forward for incorporation into the Forest Management Plan as required.
    - iii. Determine final adequacy of consultation for all communications with First Nations, Metis Settlements and Credibly Asserted Metis Communities.

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- Stewardship Reporting
  - a. Provide to the FMA holder information as required for completion of the stewardship report
  - b. Audit company submission of the Stewardship report for issues and concerns.
- Species at Risk Recovery Plans
  - a. Coordination with cross ministry and federal agencies as required.
- Land Use Framework
  - a. Sub-regional Plans
- Regional Integrated Decisions
- Assist in the review and implementation of the Provincial Operating Ground Rules
- Conduct training sessions as required for all clients not part of provincial notification via AFPA
- Assist local staff with public education efforts in regards to forest management of crown lands.
- Provide internal government training and/or education efforts with other government departmental staff to gain better understanding of forest management planning, implementation and auditing.

### 3. Participation in Field based Monitoring Programs

#### Activities

- Assist in administering the Forest Operations Monitoring Program (FOMP) based upon public concerns raised, risk-based management, forest industry past performance, and issues observed.
- Assist in administering the Silviculture ARIS Monitoring (SAM) Program
  - a. Awareness of the reporting requirements and timelines of ARIS
- Conduct such inspections as needed via FOMP to ensure timber harvest occurring on public lands is compliant with all government legislation and policy. Ensure all inspections are communicated timely to the forest industry and concerns addressed.
- Interpret government policy, establish local guidelines and work with the Forest Officers to ensure all timber harvesting is carried out as per the AOP, DFMP, and within government legislation, department policy and operating ground rules.
- Work closely with and if needed supervise Forest Officers to ensure natural resources integration and to resolve disputes between various users. Ensure that operating plans are integrated with other forest resource users and disposition holders and mediate relevant conflicts between users.
- Conduct reforestation surveys as part of the Quality Control and Quality Assurance of the *Regeneration Standards of Alberta* program.
- Will assist Forest Stewardship and Trades Branch staff with FOMP compliance audits for reforestation and forest operations.
- Participates in Timber Production Monitoring through the following
  - a. Check scaling to ensure proper scaling practices are followed as per the *Alberta Scaling Manual*
  - b. Weigh Scale Inspections
  - c. Offsite Storage Yard Inspections
  - d. Auditing of sawmill production and facilities
    - i. Familiar with the differences between production based and weigh scale scaling systems
    - ii. Familiar with both electronic tracking of delivered volumes and manual systems
    - iii. Awareness of financial payment and timber dues
    - iv. Reporting requirements of produced wood products into FORESTS
    - v. Implications of private land/salvage wood sources vs. crown timber dispositions.
  - e. Field checks of transportation haul records for wood products.
- Work with Forest Health group to integrate forest health operations on the land base where applicable. Knowledge and understanding of forest insects, diseases and invasive plants.
  - a. Will involve verification of damaged trees/wood products for planning of timber salvage
  - b. Will involve verification of damaged trees/wood products for timber dues relief processes.
- Complete investigations and associated documentation and files with the input of Senior Forester and Forest Management Specialist and propose enforcement recommendations for review by Forest Area Manager

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- Assist FTSB audits of timber production monitoring for field-based aspects of audit.
- Maintains currency in planning, harvesting and silviculture practices.
- Establish skid clear dates for permits when needed to allow for timely transfer of reforestation liability to FRIAA.
- Report non-compliance issues outside of the mandate of the department to the appropriate government agency not limited to RCMP, AER, Fish and Wildlife, and Public Lands.

#### 4. Disposition Management

##### Activities

- Ensure continuity between the FMP and operational planning through ensuring that timber licenses have been established for each quota holder based upon the spatial harvest sequence established in the FMP.
- Issue and manage Community Timber Permits in accordance with the bylaws and membership needs of each Community based group
- Issue and manage Timber Permits in the Forest Area outside of CCTP programs.
- Issue and manage Local Timber Permits in the Forest Area.
- Assist members of the public as needed with the issuance and guidance related to Personal Use Forest Products Permits.
- Administer Temporary Field Authorizations under the Public Lands Administration Regulation.
- Work with Forest Resource Improvement Association of Alberta on Reforestation in smaller operations.
- Aid Forest Industry clients with the establishment of new saw mill locations and registration.
- Assist FTSB staff with supporting Forest Area documentation on issues if needed.

#### 5. Provincial Policy Development, Implementation and Issues Resolution

##### Activities

- Anticipates and recommends future and or new program direction and policy based on current scientific information and observed implementation of current policies.
- Reviews and provides input into the development of regional and provincial policies.
- Informs other professional and technical staff of new policy and ensures implementation.
- Ensures that all clients clearly understand policy changes, intent and deliverables. Additional work will be done for those industry clients not part of the AFPA.
- Provides issues and recommendations through the Senior Forester, FOMP Team Lead, and Forestry program Manager in terms of forest management program, policies and objective in regard to:
  - a. Red Tape reduction opportunities
  - b. Issues raised by clients or performance issues observed by Alberta
  - c. Issues raised by stakeholders or performance issues observed by Alberta
  - d. Issues raised by members of the public or performance issues observed by Alberta
  - e. Issues raised by First Nation or Metis Communities. or performance issues observed by Alberta
  - f. Issues raised by Fur Management (Trappers) or performance issues observed by AB.
- Participate in negotiating company-specific ground rules (planning and operating standards).
- Sits as member of regional and provincial task groups and committees, as requested.
- Attends all available training to ensure currency on policy development progress and issue priorities.
- Requires the ability to assist in the preparation of briefing notes and responds to action requests on any politically sensitive issues for the Approvals Manager.
- Participate in inter-divisional and inter departmental policy initiatives having direct implications on the area.
- Provide input, advice and assistance with the development of upcoming Regional Plans
- Works with other departments in relation to long term forest and land management strategy implementation.
- Requires ability to recognize potential issues and conditions and provide solutions and/or recommendations to solve the problem.
- Is available to answer concerns related to forest management from forest industry clients, First Nation and Metis

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Communities, resource stakeholders and the public.

## **6. Wildfire Program Support**

### **Activities**

- Roster positions for wildfire suppression and support
  - a. On going certification and training to expand capacity and roles eligible for deployment
  - b. Local support for pre-suppression work
- Permit issuance
- Application of the *FPPA*
- Registered as a Forest Officer for the purpose of issuance of OTR's under FPPA
- May be trained as Peace Officer for enforcement and compliance
- Wildfire Investigation
  - a. Cause and origin training
  - b. Witness statements
  - c. Evidence collection
- Fire Smart planning
- Wildfire assessment
- Fire behavior observation
- Fire behavior prediction
- Physical fitness test annually required for suitability
- Knowledge of Wildfire SOP's and BR's
- Application of Wildfire Service contracts
  - a. Logistics – camps and services
  - b. Heavy Equipment
  - c. Aircraft
- Public education on wildfire risk

## **7. Assists the Forest Health Program through field monitoring, reporting and identification forest insects and diseases in partnership with the Forest Health Officer.**

### **Activities**

- During operational field approval activities, monitors, reports and if required conducts follow-up action related to forest insect and diseases.
- Understanding of insect or disease agents and the implications upon long term wood supplies.
- As requested, assists in required survey and control programs.
- Determine salvage needs and associated salvage planning requirements when areas of concerns raised
- Understand the timber dues relief process for damaged forest products
- Public and client education of forest insect damage/disease issues
- Awareness of provincial policy in regard to spread of disease between pest management zones, and provincial borders
- Understanding of Noxious Weeds, identification and control as required upon forest industry dispositions.
- Understanding of native vs. invasive exotic pest and disease agents.

## **8. Provides Forest Area leadership in the delivery of the Provincial Coniferous Community Timber Program (CCTP) in accordance with existing legislation and policies.**

### **Activities**

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- Works with Foresters and Forest Officers in the development of a 5-Year General Development Plan(s) for the Open Category CTP's and Allocated CTP's to established loggers and sawmillers. Requires making queries LSAS data base for land standings, referencing applicable approved Forest Management Plans, using Spatial Harvest Sequences for determining areas for timber harvest design, referencing historical resource data, unique and significant sites listing, wildlife referral maps and other information sources to factor in any land use and land management constraints.
- Conducts annual meeting, draw process and ensure program membership is in good standing. Additional recruitment may be required if membership vacancies exist.
- Coordinates CTP blocks and road field layout phase of the GDP. Also, work the CTP Program FMB contact regarding timber cruising of the proposed CTP blocks for Open Category sale.
- Reviews and recommend for approval CTP AOPs, Forest Resource Improvement Association of Alberta (FRIAA) Silviculture Plans in accordance to legislation and operating ground rules. Part of this review is the coordination of referrals within and outside the Department and to satisfactorily address concerns and/or issues. This requires effective communications with staff.
- Works with grazing disposition holders in the development and signing of Grazing Timber Agreements (GTAs) regarding Open Category CTPs. Meets with Rangeland Management Staff and existing or new Grazing disposition holders to discuss potential impacts of timber harvesting operations on their dispositions. Assist in the formulation and sign off of Grazing/Timber Agreements within the CTP program and others as required.
- Where there is a dispute with GTA's, work the assigned Rangelands Agrologist in the facilitation of a resolution in accordance to the Grazing Timber Integration Manual.
- Provides FSTB with all the pertinent Open Category CTP sale information for the Provincial CTP sale held annually.
- Responsible for operational planning, delivery and approvals for the Community Timber Program and required coordination with Forest Management Agreement holder in the Forest Area. Ensures appropriate staff delivers the CTP program for the entire area.
- May support Forest Area FireSmart work for wildfire prevention through the issuance of permits for fuel reduction.
- Coordinates and delivers required Forestry backlog silviculture plans on blocks requiring activity for establishment, re-treatment etc
- Ensures effective and timely enforcement action of potential contraventions within the Forest Area.
- Provides direction, training, and mentorship to staff under direct supervision regarding forest management area programs.
- Conducts meetings with disposition holders to discuss approval conditions, best practices, and site-specific environmental and / or access issues.
- Reviews and issues as per provincial policy and guidelines, DLO applications, Temporary Field Authorizations (TFA's) for Forest Management and the public sectors including:
  - Access re-routes
  - Additional clearings
  - Temporary workspace
  - Borrow pits
  - Campsites
  - Early entry
  - Other requests within purview of TFA's.
- Provides entries into the Area ARIS database for all CTP openings and audits database to ensure accuracy of data submitted by timber companies and FRIAA.
- Carryout First Nations consultations in accordance with the "Government of Alberta First Nations Consultation Guidelines on Land Management Development regarding the CTP General Development Plan that could result in a possible infringement on Treaty Rights and Aboriginal Uses".
- Conducts checks for Historical resources referral to ensure proposed areas are in alignment with *Historical Resources Act*.

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- Reports annually to the FMA holder the status and details of the completed CCTP program activities
- Reports monthly and annually to FRIAA the status and details of the completed CCTP program activities
- Submits information as required for inclusion into the Stewardship Report.
- Reviews FRIAA herbicide consultation for CTP's

**SCOPE:** List specific information that illustrates what internal or external areas the job impacts, and the diversity, complexity, and creativity of the job (see [Section 2.4](#)).

- This position requires a working knowledge of traditional as well as leading edge science, challenges, issues and solutions, relating to forest management within the Region and province. The incumbent is called upon to work with peers and solicit direction and advice from government forest management specialists, scientists and other sources in the performance of duties while dealing with a wide range of stakeholders from large international corporations to single individuals.
- The location of this position overlaps several municipalities, and has imbedded within it many industries such as oil and gas and timber companies, agriculture and recreation businesses. Any program and initiatives created by this position may directly impact the other agencies and demand the incumbent have immense sensitivity to issues and mandates that are not provincially directed.
- The position must be able to communicate requirements to both senior staff involved in large forest management operations, as well as small local loggers and saw millers and members of the public.
- The position is called upon to communicate departmental forest management priorities to external stakeholders and jurisdictions in an effective and constructive manner and is often involved in joint or multi-stakeholder initiatives.
- This is a diverse position that involves dealing with: all kinds of forests (plantations, natural young, old growth); biodiversity issues; all kinds of pests (insect; disease; invasive plants); small and large, one time or multi-year projects; large geographic areas.
- An increasingly complex forest with additional pressures from species at risk recovery plans, wildfire losses and increased industrial development will require additional insight and adaptation to ensure a long term forest industry is present at both a local and provincial scale.
- The position is often called upon to provide guidance to area field staff on forest management issues and is required to interpret legislation and policy and take action based on procedural direction. This will involve additional government specialists and departments and require ongoing communication and cross training.
- Creativity and originality are required on a daily basis for problem solving, communicating with various stakeholders including operational staff within the Areas, and creating improvements to existing plans and systems as well as things such as new planning programs; applied field research.

**KNOWLEDGE, SKILLS & ABILITIES:** Provide a list of the most important knowledge factors, skills and abilities including knowledge about practical procedures, specialized techniques, etc.; analytical and conceptual skills and abilities; and skills needed for direct interaction with others not only diplomas and degrees. Specific training if it is an occupational certification/registration required for the job.

- B.Sc. in Forestry or Diploma in Forest Technology with relevant years of experience and eligible for registration as a Registered Forestry Practitioner.
- Knowledge of Provincial Legislation including the *Forests Act, Timber Management Regulation, Environmental Protection and Enhancement Act, Forest and Prairie Protection Act and Regulations, Forestry Profession Act, Public Lands Act, Water Act, Migratory Bird Act, Species at Risk Act, Forest Stewardship and Trades Branch Directives, Forest Management Planning Manual, Forest Management Herbicide Manual and Regeneration Survey Manual, Scaler's Manual, Public Land Management Directives, Energy Policy and Information Letters, Forest Protection Policy and Financial Policy. In addition to natural resource legislation knowledge of Occupational Health and Safety Act, Alberta Employment Standards Code and Municipal Government Act and*

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Wildfire Management Business Rules and SOP's is required.

- Highly developed verbal communication skills to deal with a broad spectrum of the public as well as strong listening and written communication skills are required to interact and communicate effectively and ability to work closely with and influence external stakeholders.
- An ability to lead and be part of a team in order to meet organizational goals and priorities related to the department business plan.
- Leadership skills and the ability to prioritize, delegate and motivate employees to reach objectives in a timely and efficient manner.
- An ability to apply experience, effective coaching/mentoring skills and constructive feedback to help junior staff develop their skills
- Supervision of staff and the ability to prioritize workload pressures while dealing with both forest management and wildfire impacts.
- A thorough knowledge of current forestry terms and practices and the ability to adapt knowledge to a variety of forest conditions. A strong understanding of the forest science behind the various forest management policies and land management principles is required.
- knowledge of existing forest management and land management legislation, policies and agreements,
- Forest Management Planning Manual, Soil Conservation Guidelines, SARA, applicable Caribou Recovery Plan, Detailed Forest Management Plans and Timber Supply Analyses, Land Management Plans, Area Operating Agreements and company specific timber harvest operating ground rules.
- Knowledge of the Forest Management Plan Development Process, Timber Supply Analysis process, Planning Standard and associated reviews of Forest Planning Submissions such as AOPs, GDPs, Reforestation Plans and First Nation Consultation Processes
- Knowledge of the Provincial FOMP program and components (FOM, SAM, RSA) as well as Provincial Operating Ground Rules
- Understanding of the Provincial Timber Production Monitoring Program
- Ability to use tact and good judgement when dealing with sensitive and confidential information.
- Complete enforcement actions in a fair and unbiased manner if non-compliance is encountered.
- Knowledge and understanding of forest insect, disease and invasive plants and their impacts upon Alberta's forests
- Knowledge of the processes involved in the CCTP and LTP area programs including permit issuance and cancellation, TFA issuance, FRIAA reporting and Historical Resource checks
- Computer skills (MS Word, MS Excel, MS Outlook, and MS PowerPoint) will be required daily in execution of job duties.
- A thorough knowledge of computer software including government applications: Field Maps, Survey123, GLIMPSE, ARIS, ADEPT, FORESTS, SIMS, FIRES and IRS.
- Extensive knowledge of GIS systems and ArcView.
- Will be expected to maintain training in the following: CPR/First Aid Certificate, OH&S certifications, safety legislation, WHIMIS, and Transportation of Dangerous Goods (Ground and Air modes), Defensive Driving and Radio Operator's certificate, FOIP Training.

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- Timber Management Skills (mapping, orienteering, photo interpretation, timber cruising, species identification, ecosite classification, planning and layout of operations and roads.).
- Ability to operate all equipment required to carry out the job (off highway vehicles, 4x4 vehicles, snowmobiles).
- Strong mediation and negotiation skills and the ability to develop and maintain strategic partnerships with various stakeholders.
- Ability to work as part of a team and demonstrate leadership when needed.
- Demonstrate organizational ability, ability to prioritize and good time management skills.
- Ability to work with limited supervision.
- Highly developed analytical problem solving skills.
- Demonstrate conflict resolution skills.
- Strong communication skills both written and verbal
- Strong ability to think strategically
- Ability to make difficult decisions on an ongoing basis
- Ability to multi task will be required to work within a complex and ever-changing work environment.
- Adaptable and focused on the processes involved in ongoing change management communications and processes

**CONTACTS:** The main contacts of this position and the purpose of those contacts.

- **Forest Companies** – from woodlands manager levels to small owner operators and loggers.
- **Oil and Gas, Agriculture, recreationalists, special interest groups** – assist in integration between these stakeholders.
- **Forest Stewardship and Trades Branch** – contact with many staff is critical to achieve goals and integration.
- **First Nations and Metis Communities** – consultation activities.
- **Regional Staff** – to ensure effective delivery of programs.
- **Public** – ensure public concerns are addressed timely and professionally. Frequently represent Forest Area interests at the local level on committees and at public meetings in relation to forest management
- **Government** - Liaise with representatives from other government departments on issues of mutual concern.